Beltrami Soil & Water Conservation District
Board of Supervisors Meeting

Thursday, September 29, 2011 9:00 a.m.
County Commissioners Board Room
701 Minnesota Ave. NW, Bemidji, MN 56601

Board Supervisors Present: Ruth Trask
Jay Backstrom
Rob Knudson

Board Supervisors Absent: Shane Bowe
Jay Frenzel

Others Present: William Patnaude, District Manager
Ray Hendrickson
Kathy Ruzicka, SWCD/ESD
Larry Voltz, NRCS
Chris Parthun, SWCD/ESD
Brent Rud, SWCD/ESD

Chairman, Jay Backstrom, called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for September 29, 2011 officially to order at 9:10 AM with the Pledge of Allegiance.

Items added to the Agenda:

- Staff Report
- Notice from Red Lake Watershed District

Ruth Trask moved to approve the above added items to the agenda. Rob Knudson seconded the motion. Voting on the motion:

Rob Knudson	**Yes**
Ruth Trask	**Yes**

Motion approved and carried 2 to 0.

Secretary's Report:

Rob Knudson made a motion to approve the August 25, 2010 minutes as read. Ruth Trask seconded the motion. Voting on the motion:

Ruth Trask	**Yes**
Rob Knudson	**Yes**

Motion approved and carried 2 to 0.

Staff Report:

Observation Wells & Precipitation Report:
Chris Parthun distributed Observation Well Data Report for Section 15 of Eckles Township and the 2010/2011 Hydrologic Year Precipitation Report. Water levels in the area have risen because of the amount of precipitation in the fall of 2010. Water levels are now declining.

SWAG Grant:
Brent Rud reported on the 38 lakes study for water quality. He also reported they are working with landowners for public education on maintaining septic systems. Brent & Chris are conducting a Mississippi River Tour checking for sites which involve erosion and sedimentation going into the river.

Ordinances:
Brent and Chris are working on updating the Beltrami County Shoreland Management Ordinance and the Wetland Conservation Ordinance.

Red Lake Watershed District:
Bill Patnaude reported on the Red Lake Watershed District withdrawal of territory. There is property that should not have been included in the Watershed District. The memorandum received from the Minnesota Board of Water and Soil Resources notifying the SWCD Board of the Notice of Filing of Withdrawal of Territory Petition Red Lake Watershed District land area in Summit Township 149 North, Range 30 West. The impacted sections are 10, 11, 12, 13, 14 and15 of Summit Township, Beltrami County. The purpose of the petition is to achieve a more accurate alignment between the hydrologic and legal boundaries of the Watershed District. The Beltrami SWCD took no formal action on this Notice of Petition to withdraw territory from the Red Lake Watershed District.

Treasurer's Report:
Ruth Trask made a motion to accept the Treasurer's Report as read. Rob Knudson seconded the motion. Voting on the motion:

Rob Knudson	**Yes**
Ruth Trask	**Yes**

Motion approved and carried 2 to 0.

OLD BUSINESS

2011 Spring Tree Program Report:
Tree sale revenues were of $91,455.32 with Turn Key Services in the amount of $28,652.32. Total revenue for the Tree Program was $120,107.64. Total expenditures were $105,647.08. Finished the 2011 Spring Tree Program with a net profit of $14,460.56.

NEW BUSINESS:

MASWCD Annual Meeting & Trade Show:
December 4-6, 2011 Annual Convention in Bloomington, Minnesota. **Motion made by Rob Knudson to agree to cover one half of travel and convention expenses for Cheryl Sistad the SWCD's nominated 2011 Outstanding Conservationist. Motion was seconded by Ruth Trask. Voting on the motion:**

Ruth Trask	**Yes**
Rob Knudson	**Yes**

Motion approved and carried 2 to 0.

SWCD Board directed Bill Patnaude to contact Marshall SWCD and inform them that we would be picking up one-half of the expenses and because it is a joint nomination with the Marshall SWCD and see if they would agree to the other one-half of the expenses.

New Cooperators - Cost Share Contracts:

- No new cooperators

State Cost Share:

- Discussion at the meeting Jerry had with St. Phillips and their desire to enter into a Cost Share Contract. Bill reported that the application for Cost Share Contract was deemed to be incomplete and Bill would discuss this with Jerry.
- Discussion on the JW Smith Project. Board agreed this project needs to be completed as originally proposed.

Motion by Ruth Trask to direct District Manager and staff to move forward in completing the trails system component of the Minnesota Biomes Project. Rob Knudson seconded the motion. Voting on the motion:

Rob Knudson	**Yes**
Ruth Trask	**Yes**

Motion approved and carried 2 to 0.

New Service Agreements:

- Request for Engineering Assistance for lakeshore restoration on Upper Red Lake by Kenneth Stalboerger.
- Request for Engineering Assistance for lakeshore restoration on Upper Red Lake by Jim Nelson
- Technical Service Agreement addendum for Larry Jaycox was signed by Chairman.

Stewardship Forester Report:
Jerry Stensing was not able to attend this month's meeting. Contracts have all been invoiced out.

R C & D Report:
Nothing new. Initiative to set up wetland bank for NRCS RC&D's. Will re-address this issue at October meeting. Board advised Larry and Bill to get together and write a proposal for the JW Smith Biomes Project to the RC&D.

NCJPB Report:
Written report by Brad Kennedy listing projects he is working on. Beltrami County report: Design survey for the Stelter wetland restoration project. Design plans and specifications for the Bjerke slope stabilization project completed and signed. Final certification for the Hazelton lakeshore protection project completed and signed.

DC Report: Larry Voltz:
NRCS at the end of their fiscal year. CRP payments will go out on Monday. NRCS is currently working on certification of CRPs. Currently out doing EQIP field checks.

Budget does not look very good for next year. There will be changes and cuts made. Larry is working on new business plan. Larry would like to visit individually with each SWCD Board member to get input from them as to their concerns for their areas.

District Manager Report:

Conservation Engineer position opening was extended to September 15, 2011. There were five applicants and interviews have been set up for October 4, 2011 and a decision will be made that day.

Report on Cost Share Dollars was distributed and the proposed draft 2012 Budget. Board members were asked to review this proposed budged and submit any changes or corrections to District Manager.

District Manager gave a report of the City of Bemidji Storm Water Program. Bill had met with the City Engineer. Thought it would be a good idea to invite the City of Bemidji Engineer, Craig Gray to one of the SWCD Meetings.

MASWCD Area VIII Meeting:
Ruth Trask reported on fall tour to Hackensack and Deep Portage, which is owned by the County.

Area VIII Meeting: MCIT representative gave presentation. He stated Certificate of Insurance for contractors doing Cost Share Projects should be required.

Bill Baer, U.S.ACOE spoke at the District VIII Meeting.

Motion was made by Rob Knudson to adjourn the Soil & Water Conservation District Board Meeting for September 29, 2011. Ruth Trask seconded the motion. Voting on the motion:

Rob Knudson	**Yes**
Ruth Trask	**Yes**

Motion approved and carried 2 to 0.

Next meeting scheduled for October 27, 2011 at 9:00 a.m. in the County Board Conference Room. Due to staff attending the Board of Water & Soil Resources Academy on October 25, 26 & 27, the board meeting date needs to be adjusted.

_____ _____

Rob Knudson **Date**
Recording Secretary