

**Beltrami Soil & Water Conservation District
Board of Supervisors Meeting**

**Thursday, October 31, 2011, 1:00 p.m.
County Commissioners Board Room
701 Minnesota Ave. NW, Bemidji, MN 56601**

**Board Supervisors Present: Ruth Trask
Jay Backstrom
Rob Knudson
Jay Frenzel**

Board Supervisors Absent: Shane Bowe

**Others Present: William Patnaude, District Manager
Ray Hendrickson
Kathy Ruzicka, ESD
Chris Parthun, ESD**

Chairman, Jay Backstrom, called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for October 31, 2011 officially to order at 1:00 PM with the Pledge of Allegiance.

Secretary's Report:

Motion made by Jay Frenzel to approve the September 29, 2011 minutes as read. Ruth Trask seconded the motion. Voting on the motion:

Ruth Trask	Yes
Rob Knudson	Yes

Motion approved and carried 3 to 0.

OLD BUSINESS

MASWCD Annual Meeting & Trade Show:

December 4-6, 2011 Annual Convention in Bloomington, Minnesota. Kathy will make reservations for Ruth Trask and Cheryl Sistad to attend the convention.

Staff Report:

Water Festival Report: Parthun distributed an email from the Red Lake Band thanking Beltrami County for their participation in the Water Festival. A photo accompanied the email showing the 300 plus students involved in the festival.

Observation Wells Report: Parthun reported on the October ground water levels. Wells less than 10 feet deep (4) dropped an average of 0.125 feet; wells between 10-20 feet (4) dropped an average of 0.09 feet; wells deeper than 20 feet (6) dropped an average of 0.19 feet.

Red Lake TMDL Meeting: Correspondence from Lori Clark, RMB Laboratories, Detroit Lakes. She is working on the Thief River and Red Lake TMDL's for the Red Lake Watershed District.

Parthun reported that the SWCD received \$4,000.00 from the Red Lake Watershed District to Cost Share a bank slump restoration on Clearwater Lake. The project was engineered by the North central Joint Powers Board and estimated a total project cost, materials only, \$8,500.00.

Hach Sonde Repair: Discussion on cost of repair. SWCD does not have any use for the Hach Sonde. Direction would be to get a hold of Hach and see if they are willing to give us anything for it. Need to do follow-up on this issue. **Motion made by Ruth Trask to contact Hach and see if they are willing to offer us anything for the Sonde and if so to sell it. Jay Frenzel seconded the motion. Voting on the motion:**

Rob Knudson	Yes
Jay Frenzel	Yes
Ruth Trask	Yes

Motion approved and carried 3 to 0.

NEW BUSINESS:

New Cooperators:

- None

State Cost Share:

- None

New Service Agreements:

- Controlled burn for site preparation of native forbes seeding on the Roessler Wetland Bank Project (as part of the existing vegetation establishment Agreement between BWSR and Beltrami SWCD). Contact, Dan Girolamo, Wetland Banking Administrator MN BWSR, St. Paul. Services not to exceed \$3,500.00.

Stewardship Forester Report:

Jerry Stensing reported on the following:

- 450 acres vegetation monitoring reports completed including invasive weed control, primarily Reed Canary Grass
- Roessler Site, collected native seed and is now in process of getting it cleaned. Dan Shaw, BWSR, is conducting a germination test on the seed. There was a \$2,000 charge to BWSR for seed collection.
- Ruffed Grouse Habitat Population Project completed for Darrigan's property.
- Jason Spaeth Timber Bid Auction, December 6
- , County Board Room. Bid's that include biomass in their operation bid will have an advantage over other bids.

Bill will meet with the JW Smith School Maintenance Supervisor and discuss a management plan and will put together a packet for the November Meeting.

Treasurer's Report:

Motion made by Jay Frenzel to accept the Treasurer's Report as read. Ruth Trask seconded the motion. Voting on the motion:

Rob Knudson	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

SWCD Chair, Jay Backstrom, requested a monthly report on outstanding invoices.

R C & D Report:

Ruth Trask reported on meeting held on October 12, 2011. There are current assets in the Giziibii accounts in the amount of \$174,364.57; prepaid postage account in the amount of \$505.81 and fixed assets in the amount of \$2,112.00.

NCJPB Report:

- Written report by Brad Kennedy listing projects he is working on.
- District Manager reported that we are waiting for the new Conservation Engineer to sign contract for hire.

DC Report:

Ruth Trask gave report of meeting with Larry Voltz. CSP payments are being distributed. EQIP rank to start in 2-3 weeks. CRP continuous sign ups are ongoing.

Larry will be doing a Public Service Announcement on Cost Share. He will be broadcasting information promoting the SWCD and their Programs on the radio in a couple of weeks. Staff will come back with a proposal.

Motion was made by Jay Frenzel to adjourn the Soil & Water Conservation District Board Meeting for October 31, 2011. Ruth Trask seconded the motion. Voting on the motion:

Rob Knudson	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Next meeting scheduled for November 17, 2011 at 9:00 a.m. in the County Board Conference Room.

Rob Knudson
Recording Secretary

Date

DRAFT