

**Beltrami Soil & Water Conservation District
Board of Supervisors Meeting
Thursday, November 18, 2010 9:00 a.m.
County Board Conference Room
701 Minnesota Ave. NW, Bemidji, MN 56601**

Members Present: Jay Backstrom
Ruth Trask
Jay Frenzel
Jerome Geerdes

Members Absent: Shane Bowe

Others Present: William Patnaude, ESD Director/SWCD District Manager

Ray Hendrickson, Representative from Marshall/Beltrami Area
Jerry Stensing, SWCD Stewardship Forester
Larry Voltz, NRCS
Jodee Treat, Auditor's Office
Kathy Ruzicka, ESD/SWCD

Jay Backstrom called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for November 18, 2010 officially to order at 9:00 AM.

DC Report: Larry Voltz:

Conservation Stewardship Program:

The NRCS office has been conducting a lengthy and detailed work load analysis for the past month and a half. This analysis will be used by Washington for the distribution of Farm Bill Dollars.

Larry and Bill will be attending the District Conservationist Meeting at the December 7, 2010 Convention.

The EQIP signup will start sometime this fall.

NRCS Office is looking to relocate its soils staff from Baudette to the Bemidji office in January plus there will be two new full-time staff persons added to the Bemidji office.

Secretary's Report:

Jay Frenzel made a motion to approve the minutes of the October 21, 2010 regular meeting with corrections. Ruth Trask seconded the motion. Voting on the motion:

Jerome Geerdes	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Treasurer's Report:

Jodee Treat was present with the monthly IFS Report. **Jerome Geerdes made a motion to approve the Treasurer's Report as read. Jay Frenzel seconded the motion. Voting on the motion:**

Ruth Trask	Yes
Jerome Geerdes	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Old Business:

State Cost Share: Bio Retention Project

SWCD will be required to return some cost share dollars because the project was completed under budget. Therefore, not all encumbered cost-share was used so some needs to be returned to BWSR. There were questions as to cost share total on the IFS Report. Bill will meet with Jodee and get this clarified.

Jay Frenzel made a motion to approve the return of \$7,462.30 due to Board of Water and Soil Resources Cost Share Program for 2008. Ruth Trask seconded the motion. Voting on the motion:

Jerome Geerdes	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Accounts Receivable:

Glen Greenberg account is with the County Attorney. The County Attorney will wait until spring to serve papers when he is back in the state.

Jeff Hill account of \$2,145.88 is still outstanding.

Sault Tribe is shipping the equipment they were going to purchase from SWCD back. It is not cost efficient for them to repair the equipment. The \$2,000 is no longer an account receivable.

Ruth Trask made a motion to authorize Bill to disperse that piece of equipment with Hach for resale. Jay Frenzel seconded the motion. Voting on the motion:

Jerome Geerdes	Yes
Jay Frenzel	Yes
Ruth Trask	Yes

Motion approved and carried 3 to 0.

Revised Spring Tree Order Form:

Jerry Stensing had revised the new Spring Tree Order Form which was distributed. Jerry discussed the new marketing plan for spring tree sales that he and Bill had been working on. Discussed expanding distribution areas to include NRCS Office, FSA Office, sport shops, Gander Mountain, Blue Water Bait & Tackle, Fourtown Store and Grygla Community Center. Jerry stated the target is to increase sales by 30% with a net revenue of \$38,050.00.

Minnesota Department of Natural Resources Public Waters Permit Application:

Dennis Benson, 54424 Memory Lane, Waskish, Minnesota, Waskish Township, Tamarac River: Request to place fill in his existing boat slip which is connected to the Tamarac River with an areas of fill to be approximately 360 square feet (12' x 30"). Jerry discussed with the Board his review of the application. He explained that this is a lot located in the plat, First Addition to Riverview Subdivision which is located on the shoreline of the Tamarac River. Board Supervisor, Shane Boe raised the following concerns:

- 1) What is the purpose of the project?
- 2) Are there other alternatives?

Jerry concern was in regard to the Waskish Township using calcium chloride on this road and concern about the road culvert under the township road which drains into the Tamarac River. Would this have any negative impact to the river's fisheries?

Jerome Geerdes made a motion to approve Dennis Benson's water Permit Application for extending the culvert and filling it in. Jay Frenzel seconded the motion. Voting on the motion:

Jay Frenzel	Yes
Jerome Geerdes	Yes
Ruth Trask	No

Motion approved and carried 2 to 1.

New Service Agreements:

Greater Bemidji Area Joint Planning Board on an as need basis at the rate of \$60.00 per hour. **Jay Frenzel made a motion to approve the Service Agreement with the Greater Bemidji Area Joint Planning Board. Jerome Geerdes seconded the motion. Voting on the motion:**

Ruth Trask	Yes
Jerome Geerdes	Yes
Ruth Trask	Yes

Motion approved and carried 3 to 0.

Roesler: \$17,000 Agreement to provide services for weed management and wetland banking project for Roesler property. This was tabled until December Meeting.

Ron Fauthch: \$370.00 for site visit, forest inventory and 10 year update for woodland stewardship plan.

Stewardship Forester Report:

JW Smith Minnesota Biomes Bio-retention Project - Cost Share:

Jerry reported that after a couple of meetings with Bill and Chad Severts of Board of Water & Soil Resources to discuss the Biomes Bio-retention Project, eligible cost for State Cost Share, that he would like for the Board to take action and rescind its approval of the voucher of \$9,793.65 which was found to not be correct in compliance with the State Cost Share Program.

Jay Frenzel made a motion to void previous voucher. Ruth Trask seconded the motion.

Voting on the Motion:

Jerome Geerdes	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Jerry then presented the corrected voucher which was for the amount of \$11, 393.55 for the JW Smith Minnesota Biomes Bio-retention Project.

Jay Frenzel made motion to approved revised voucher. Ruth Trask seconded the motion.

Voting on the motion:

Jerome Geerdes	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Northwest Minnesota Foundation Biomes Outdoor Classroom Funds Account:

Jerry reported that there is a fund balance of \$3,330.17 in the account. These monies can only be used for the Biomes Project.

Continuing Ed for Stewardship Forester:

Jerry Stensing stated he needs 20 credits annually to maintain certified plan preparer status. He would like to attend the Jack Pine Symposium on January 18, 2011. Cost is \$65.00. Also, he would like to attend the 8th Annual Forestry Wildlife and Natural Resources Research Review held on February 22, 2011. Cost is also \$65.00

Jay Frenzel made motion to approve Jerry Stensing to attend these meetings. Ruth Trask seconded the motion. Voting on the motion:

Jerome Geerdes	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

Jim Freithem Project:

Jerome Geerdes made a motion for Jerry Stensing to complete final monitoring on Jim Friethem Project. Jay Frenzel seconded the motion. Voting on the motion:

Ruth Trask	Yes
Jay Frenzel	Yes
Jerome Geerdes	Yes

New Business:

MN SWCD Forestry Association Dues:

Ruth Trask made a motion to pay the Minnesota SWCD Forestry Association Dues of \$60.00. Jay Frenzel seconded the motion. Voting on the motion:

Jerome Geerdes	Yes
Ruth Trask	Yes
Jay Frenzel	Yes

Motion approved and carried 3 to 0.

2011 MASWCD Legislative Day at the Capitol:

This will be held February 28, 2011. Discussion by the Board that there is not funding available at this time to attend.

MACDE:

Ruth Trask made a motion to pay dues of \$20.00 for Bill Patnaude and Jerry Stensing to attend the MACDE. Jay Frenzel seconded the motion. Voting on the motion:

Jerome Geerdes	Yes
Jay Frenzel	Yes
Ruth Trask	Yes

Motion approved and carried 3 to 0.

NCJPB Report:

There are three ongoing projects: Beltrami County – Agassiz Wild Rice Project; Wadena County – Feedlot Runoff Project; Stream Bank Protection Project – Crow Wing County.

Brad Kennedy is now using the new equipment.

District Manager Report:

See attached Manager’s Report.

This concluded the SWCD Meeting for November 18, 2010. **Jerome Geerdes made a motion to officially adjourn. Jay Frenzel seconded the motion. Voting on the motion:**

Jay Frenzel	Yes
Ruth Trask	Yes
Jerome Geerdes	Yes

Motion approved and carried 3 to 0.

Next meeting scheduled for December 30, 2010 at 9:00 a.m. in the County Board of Commissioners Conference Meeting Room.

Recording Secretary

Date