

**Beltrami Soil & Water Conservation District  
Board of Supervisors Meeting  
Thursday, July 28, 2011 9:00 a.m.  
County Commissioners Board Room  
701 Minnesota Ave. NW, Bemidji, MN 56601**

**Members Present:** Ruth Trask  
Jay Backstrom  
Rob Knudson  
Ray Hendrickson  
Shane Bowe

**Members Absent:** Jay Frenzel

**Others Present:** William Patnaude, ESD Director/SWCD District Manager  
Kathy Ruzicka, ESD/SWCD  
Jerry Stensing, Stewardship Forester

Jay Backstrom called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for July 28, 2011 officially to order at 9:00 AM.

**Secretary's Report:**

**Rob Knudson made a motion to approve the June 23, 2011 minutes as read. Shane Bowe seconded the motion. Voting on the motion:**

Ruth Trask	Yes
Shane Bowe	Yes
Rob Knudson	Yes

**Motion approved and carried 3 to 0.**

**Treasurer's Report:**

**Ruth Trask made a motion to approve the Treasurer's Report as read. Shane Bowe seconded the motion. Voting on the motion:**

Rob Knudson	Yes
Ruth Trask	Yes
Shane Bowe	Yes

**Motion approved and carried 3 to 0.**

**OLD BUSINESS**

**Highway 197 Signage:** Monies that were to be used for the signage on Highway 197 project are no longer available. MNDOT has agreed to aid the SWCD in getting this signage accomplished by the end of the year. Chris Parthun, Resource Specialist is the lead on this. Bill Patnaude will give a full report of this project at the August Meeting.

**JW Smith Project:** Biomes report shows a balance of \$3,338.11. Discussion on putting this money toward handicap trails in the JW Smith Project. This will not cover the whole project but a partial one. Board requested the District Manager to put out bids and use the dollars remaining in the Northwest Initiative Fund for a portion of the project.

**NEW BUSINESS:**

**New Cooperators - Cost Share Contracts:**

- William Wood, Shoreline preservation on Lake Bemidji and Kelly Juelson, Shoreline erosion on Upper Red Lake.

**Shane Bowe made a motion to accept these new cooperators. Ruth Trask seconded the motion. Voting on the motion:**

<b>Rob Knudson</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**Groundwater Level Monitoring Well Agreement 2012:**

**Rob Knudson made a motion to approve Groundwater Level Monitoring Well Agreement. Ruth Trask seconded the motion. Voting on the motion:**

<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Rob Knudson</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**State Cost Share:**

Dennis Kihlstadius project is now complete. **Shane Bowe made a motion to approval final payment of \$2,131.73 for Dennis Kihlstadius project and partial payment of \$5,679.66 for Bud Moen project. Rob Knudson seconded the motion. Voting on the motion:**

<b>Ruth Trask</b>	<b>Yes</b>
<b>Rob Knudson</b>	<b>Yes</b>

Shane Bowe                      Yes

**Motion approved and carried 3 to 0.**

**New Service Agreements:**

- John Erickson, Annual Wetland Bank Monitoring, Agassiz III Project, up to a 5-year period. Services not to exceed \$7,600.00. Year 1 - \$1,920.00, Year 2-5 - \$1,420.00 each year.
- Freeberg & Grund, Significant Tree Inventory and Replacement Plan Technical Assistance for South Movil Lake road Project impacting privately owned woodlands on parcel 31.00082.00. Not to exceed \$480.00.

**Ruth Trask made a motion to approve service agreements with John Erickson, Agassiz Wild Rice and Freeberg and Grund, representing Northern Township. Shane Bowe seconded the motion. Voting on the motion:**

<b>Rob Knudson</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**Stewardship Forester Report:**

- 2011 Spring Tree Sales were in the amount of \$80,588.00. Approximately half of the tree sales (\$37,697.00) were Turn Key Projects. Jerry will make a full report of the Spring Tree Sales Program at the August meeting.
- Jerry distributed a list of Spring 2011 Turn Key Projects and add-on materials and Turn Key Labor invoices that were sent out.

**Ruth Trask made a motion to approve Stewardship Forester to attend Tree Inspector Recertification Workshop on August 23 in Crookston for a cost of \$60.00. Shane Bowe seconded the motion. Voting on the motion:**

<b>Ruth Trask</b>	<b>Yes</b>
<b>Rob Knudson</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**R C & D Report:**

No new information, nothing to report.

**NCJPB Report:**

Since the newly hired Conservation Engineer resigned, Brian Freeberg has been hired on a part-time basis. With the re-opening after the State shutdown we are advertising the Conservation Engineer Position and it has now been posted on the University job bulletins and Work Force Center with a September 1 cut-off date for accepting applications.

**DC Report: Larry Voltz:**

Larry Voltz was not present at the meeting but requested SWCD Board to prioritize resource concerns and geographic regions. Board reviewed 2010 priorities and issues and made adjustments. Kathy to forward to Larry on Monday.

**District Manager Report:**

- Deerwood Bank in Northome is the new bank for Ag BMP.
- Bill Patnaude reported he will have a full cost analysis report on the Spring Tree Program for the August meeting.

**Shane Bowe made motion to adjourn the Soil & Water Conservation District Board Meeting for June 23, 2011. Ruth Trask seconded the motion. Voting on the motion:**

<b>Rob Knudson</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**Next meeting scheduled for August 25, 2011 at 9:00 a.m. in the County Board Conference Room.**

---

**Rob Knudson**  
**Recording Secretary**

---

**Date**