

Minutes of the Special July BELTRAMI SOIL AND WATER CONSERVATION DISTRICT Board of Supervisors meeting

Meeting held Friday July 16th, 2010

Meeting called to order at 11:40 AM by Secretary Jay Frenzel

Members present:

Secretary, Jay Frenzel
PR & L, Shane Bowe
Treasurer, Ruth Trask

Members Absent:

Chairman, Jay Backstrom
Vice Chair, Jerome Geerdes

Other Present:

District Manager- William Patnaude
Administrative Assistant, Paula Lowe
NRCS DC, Larry Voltz

Motion by S Bowe, 2nd R Trask, to authorize the checking and savings accounts established in our name (The Beltrami Soil and Water Conservation District) to be transferred to Beltrami County under the authority of Kay L. Mack, Auditor/Treasurer. This authorization includes giving Auditor/Treasurer, Mack, as fiscal agent, full signature authority as well as authority to transfer funds, carried.

Motion by R Trask, 2nd by S Bowe, authorizes Beltrami County to transition Mr. Jerry Stensing into the Beltrami County payroll system using the Beltrami County payroll calendar for time sheet due dates and payroll dates. The Board of Beltrami Soil and Water Conservation District approves the use of accumulated employee vacation or sick leave benefits to fund the required two week holdback for the county payroll administration with approval from Mr. Stensing as to the combination of ways to cover said holdback, carried.

Motion by S Bowe, 2nd by R Trask, authorizeThe Board of Beltrami County Soil and Water Conservation District to hereby officially establish the same work week as required by Beltrami County. The work week shall be officially Thursday to Wednesday, carried.

Motion by R Trask, 2nd by S Bowe, to officially designate that The Beltrami Board of Soil and Water Conservation District meeting notice posting place be changed from 3217 Bemidji Avenue North, Bemidji, Minnesota to the bulletin board at the County Administration Building main lobby at 701 Minnesota Avenue NW, Bemidji, Minnesota, carried.

Motion by S Bowe, 2nd by R Trask to adjourn at 11:45 AM, carried.

Date

Secretary