

**Beltrami Soil & Water Conservation District  
Board of Supervisors Meeting  
Thursday, January 27, 2011 9:00 a.m.  
County Auditor's Conference Room  
701 Minnesota Ave. NW, Bemidji, MN 56601**

**Members Present:** Ruth Trask  
Jay Frenzel  
Shane Bowe

**Members Absent:** Jay Backstrom

**Others Present:** William Patnaude, ESD Director/SWCD District Manager  
Ray Hendrickson, Representative from northwest Beltrami Area  
Jerry Stensing, SWCD Stewardship Forester  
Larry Voltz, NRCS  
Brent Rud, ESD/SWCD  
Chris Parthun, ESD/SWCD  
Kathy Ruzicka, ESD/SWCD  
Robert Knudson, District II Applicant  
Glen Kajewski, Assistant State Conservationist for Field Office  
Operations

Jay Frenzel called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for January 27, 2011 officially to order at 9:00 AM.

**Secretary's Report:**

**Ruth Trask made a motion to approve the minutes of the January 7, 2011 Meeting. (This meeting was rescheduled due to weather cancellation of the December 30th regular scheduled meeting.) Shane Bowe seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

The 2011 SWCD monthly meeting schedule was distributed.

**Treasurer's Report:**

Reviewed 2010 Year End IFS Report. **Shane Bowe made a motion to approve the Treasurer's Report as read. Ruth Trask seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**Old Business:**

**MASWCD Dues:**

**Ruth Trask made a motion to authorize Board Chair to sign letter to MASWCD asking for hardship reduction. Shane Bowe seconded motion. Voting on the motion:**

<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Jay Frenzel</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**State Cost Share:**

Staff is going to meet with Jerry Stensing and Shane Bowe to put together a comprehensive report to utilize Red Lake Watershed for additional cost share dollars before next meeting. After today's Board meeting staff will meet with Larry Voltz, Chad Severts, Jerry Stensing and Shane Bowe to draw up a draft work plan on Cost Share Projects for the February 24, 2011 meeting. This will be emailed to all members before the February 24, 2011 meeting.

**SWCD Cost Share Payments:**

There were two Beltrami County landowners who participated in NRCS programs that had been fully paid and with the consignment agreement the NRCS was unable to make deposit of the SWCD payment due to the former SWCD bank account had been closed. The payment was then made to the landowners and therefore, the SWCD had to bill collect for its fees for service.

**New Service Agreements:**

1. Kent McKercher - \$120.00, 2 hour site visit. Turn Key project
2. Prairie Restoration \$14,868.21, Turn-Key tree/shrub planting services; materials and installation labor only. Project to begin May 2, 2011 with completion prior to June 1, 2011.

**Stewardship Forester Report:**

1. Jerry Stensing has drawn up a service agreement with Prairie Restoration Inc as a subcontractor for turn-key services. Chairman needs to sign agreement due to the contract is over \$600.00. **Shane Bowe made a motion to authorize Chairmen to sign the Turn Key Services Agreement for Prairie Restoration Inc. Ruth Trask seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

2. Jerry Stensing reported on his project list for 2011. He also reported on his monthly list of revenue and expenses.

**R C & D Report:**

George Zimmerman will be attending the February 24, 2011 meeting and make the RC&D annual report and introduce himself.

**NCJPB Report:**

Brad Kennedy sent in his written report.

**DC Report: Larry Voltz:**

Larry reported on the Conservation Steward Program. They have 53 applications in which 23 of those were applications that had been previously deferred.

State budget is frozen holding level.

**NCJPB:**

The SWCD office has received applications for the Conservation Engineer position. Application deadline is March 1, 2011.

**New Business:**

**Election of Officers:**

**Since we were short two members, Ruth Trask made a motion to defer election of officers until the February 24, 2011 Meeting. Shane Bowe seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>

**Motion approved and carried.**

**BSU Northern Regional Science Fair:**

Discussed SWCD's continuing sponsorship of the Outstanding Soils Project Award with the BSU Northern Regional Science Fair. **Shane Bowe made motion to continue the \$50.00 commitment to the Outstanding Soils Project Award. Ruth Trask seconded the motion.**

**Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**BSU American Indian Resource Center Project:**

Erika Bailey Brown contacted Jerry Stensing that they would like to increase vegetation around the BSU American Indian Resource Center. Jerry will meet with her to provide consultation and assistance for vegetation planning.

SWCD has concerns of Calcium chloride application on County and Township roads for dust control and the runoff into waters. Bruce Hasbargen will contact someone from MNDOT to make a presentation to the SWCD Board at their February 24, 2011 Meeting.

Robert Knudson, applicant for the vacant District II Supervisor position will be invited to the February 24, 2011 Meeting. **Ruth made a motion that we defer appointment of Robert Knudson until the beginning of the February 24, 2011 Meeting. Shane Bowe seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**District Manager Report:**

Bill Patnaude presented two documents on Cost Share:

1. Environmental Conservation Department Cost Share Program for conservation projects
2. State Cost Share allocation policy of the SWCD.

**Shane Bowe made a motion to adjourn. Ruth Trask seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 3 to 0.**

**Next meeting scheduled for February 24, 2011 at 9:00 a.m. in the County Auditor's Conference Room.**

---

**Rob Knudson**  
**Recording Secretary**

---

**Date**