

**Beltrami Soil & Water Conservation District
Board of Supervisors Meeting
Thursday, February 24, 2011 9:00 a.m.
County Commissioners Conference Room
701 Minnesota Ave. NW, Bemidji, MN 56601**

Members Present: Ruth Trask
Jay Frenzel
Shane Bowe
Jay Backstrom
Rob Knudson

Members Absent: None

Others Present: William Patnaude, ESD Director/SWCD District Manager
Ray Hendrickson, Representative from northwest Beltrami Area
Jerry Stensing, SWCD Stewardship Forester
Larry Voltz, NRCS
Brent Rud, ESD/SWCD
Chris Parthun, ESD/SWCD
Kathy Ruzicka, ESD/SWCD
Bruce Hasbargen, Beltrami County Highway Engineer
George Zimmerman, RC&D
Chad Severts, BWSR

Jay Backstrom called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for February 24, 2011 officially to order at 9:00 AM.

Beltrami County Highway Engineer:

Bruce Hasbargen, County Highway Engineer introduced himself and gave a presentation on the County's policy on application of calcium chloride on County roads. He stated that MNDOT and the County are trying to use less sand and salt. For dust control they do apply chloride but the chloride adheres to the sand and does not runoff into the ditches and waterways. The application of chloride also helps maintain the gravel roads from washing away. It is a big cost savings for the County.

New Update: Bruce Hasbargen emailed Bill Patnaude after the meeting with these figures: The County Highway Department uses about \$300,000 worth of CaCl for dust control and \$170,000 of NaCl for ice control or about 335,000 gallons of CaCl (38% solution) and 2000 tons of NaCl.

New SWCD Supervisor:

Ruth Trask made a motion to appoint Rob Knudson to a two-year term for District 2 Supervisor. Shane Bowe seconded the motion. Voting on the motion:

Jay Frenzel Yes

Shane Bowe	Yes
Ruth Trask	Yes

Motion approved and carried 3 to 0.

Elections:

Shane Bowe nominated Jay Backstrom for Chairperson of the SWCD Board. Shane Bowe made a motion to approve Jay Backstrom as Chairperson for 2011. Ruth Trask seconded the motion. Voting on the motion:

Jay Frenzel	Yes
Shane Bowe	Yes
Ruth Trask	Yes
Rob Knudson	Yes

Motion approved and carried 4 to 0.

Ruth Trask nominated Jay Frenzel for Vice Chair. Ruth Trask made a motion to approve Jay Frenzel as Vice Chair for 2011. Shane Bowe seconded the motion. Voting on the Motion:

Rob Knudson	Yes
Shane Bowe	Yes
Ruth Trask	Yes
Jay Frenzel	Abstain

Motion approved and carried 3 to 0.

Jay Frenzel nominated Ruth Trask for Treasurer. Jay Frenzel made a motion to approve Ruth Trask as Treasurer. Jay Backstrom seconded the motion. Voting on the motion:

Rob Knudson	Yes
Shane Bowe	Yes
Jay Frenzel	Yes
Ruth Trask	Abstain

Motion approved and carried 3 to 0.

Shane Bowe nominated Rob Knudson for Secretary. Shane Bowe made a motion to approve Rob Knudson as Secretary. Voting on the motion:

Jay Frenzel	Yes
Ruth Trask	Yes
Shane Bowe	Yes
Rob Knudson	Abstain

Motion approved and carried 3 to 0.

Ruth Trask nominated Shane Bowe for Public Relations. Ruth Trask made a motion to approve Shane Bowe for Public Relations. Jay Frenzel seconded the motion. Voting on the motion:

Jay Frenzel	Yes
Ruth Trask	Yes
Rob Knudson	Yes
Shane Bowe	Abstain

Motion approved and carried 3 to 0.

Secretary's Report:

Shane Bowe made a motion to approve the January 27, 2011 minutes as read. Jay Frenzel seconded the motion. Voting on the motion:

Ruth Trask	Yes
Rob Knudson	Yes
Jay Frenzel	Yes
Shane Bowe	Yes

Motion approved and carried 4 to 0.

Treasurer's Report:

Ruth Trask made a motion to approve the Treasurer's Report as read. Jay Frenzel seconded the motion. Voting on the motion:

Rob Knudson	Yes
Shane Bowe	Yes
Jay Frenzel	Yes
Ruth Trask	Yes

Motion approved and carried 4 to 0.

Old Business:

MASWCD Dues:

Discussed what the SWCD paid for their dues in 2010. Ruth Trask made the motion to provide the requested documents to the Minnesota Association Soil & Water Conservation Districts and to authorize payment of no more than \$500.00 for the 2011 dues because the transition posed financial hardship and limited resources for the District. Further, the District Board agrees to revisit the State Association dues for 2012. Shane Bowe seconded the motion. Voting on the motion:

Rob Knudson	Yes
Shane Bowe	Yes
Jay Frenzel	Yes

Ruth Trask Yes

Motion approved and carried 4 to 0.

Annual Plan:

The Soil and Water Conservation District/Beltrami County Environmental Services and Soil & Water Conservation District Forestry Program presented their 2011 Annual Plans to the SWCD Board. **Jay Frenzel made a motion to adopt the 2011 Annual Plans. Shane Bowe seconded the motion. Voting on the motion:**

Ruth Trask Yes
Rob Knudson Yes
Shane Bowe Yes
Jay Frenzel Yes

Motion approved and carried 4 to 0.

2011 SWCD Budget:

Bill Patnaude distributed SWCD monthly revenue reports for projected 2011 revenue. Bill Patnaude, District Manager presented the following budget totals for 2011.

2011 Total Revenue	\$138,423
2011 Total expenditures	<u>128,000</u>
2011Net revenue	\$ 10,694

Surface Water Assessment Grant:

Bill Patnaude reported the amount of the Surface Water Assessment Grant is \$90,000 for the assessment of 30-35 lakes over the next two years in partnership with RMB.

State Cost Share Standard Operating Procedure:

District Manager, Bill Patnaude, requested SWCD Board Members to review the template and at the March meeting will take action.

New Business:

Stewardship Forester Report:

- Jerry Stensing presented the program priorities, issues of greatest concern and the SWCD Forestry Program Work Plan for 2011.
- Tree Program Update: Have sold 18,000 trees for revenue of \$25,116.00. 30% of the trees have been sold. The SWCD will recognize the 2,000,000th tree sold.
- Biomes Project: Jerry Stensing presented the quarterly financial statement for the North West Minnesota Foundation.
- Have received signed BWSR Contract for services for Roessler Project.

- Expecting tree deposit and signed contract for services from Prairie Restoration for Enbridge Project.

RC & D Report:

George Zimmerman, RC & D Coordinator introduced himself and presented the annual report. He reported on the accomplishments and projects for the year. George is willing to work with the SWCD in looking for funding for projects. The RC&D has been working with Minnesota Tribes. They have received a \$10,000 grant which monies went into four different projects:

1. Raingarden and shoreland BMP's
2. Gasification Plant
3. Grazing manuals project reprint
4. Educational trails system in Baudette/restoration project.

NCJPB Report:

Brad Kennedy sent his written project activities report which was distributed to the SWCD members prior to the meeting.

DC Report: Larry Voltz:

- Larry Voltz reported the CSP Program has been extended another two weeks so the EQIP Cost Share deadline will be March 4, 2011.
- Reported on the Red Lake Watershed District Meeting. Priorities set where sedimentation is occurring. Moose River stream bank restoration project plan and Mud River project.

District Manager Report:

Bill Patnaude reported that the SWCD Stewardship Forester had been re-located to the Environmental Services Department in February.

MASWCD Area VIII Meeting will be held on March 11, 2011 in the County Board Room. Raphael's will be catering the luncheon at a cost of \$7.50 per person. District Manager, Bill Patnaude and Board Members Jay Backstrom and Ruth Trask will be attending.

BWSR Report:

Chad Severts noted that the work plan requires formal approval by the SWCD Board and that by March 15, 2011 the website needs to be updated to include the plan.

Ruth Trask made a motion to adjourn. Shane Bowe seconded the motion. Voting on the motion:

Rob Knudson	Yes
Jay Frenzel	Yes
Ruth Trask	Yes
Shane Bowe	Yes

Motion approved and carried 4 to 0.

Next meeting scheduled for March 24, 2011 at 9:00 a.m. in the County Board Conference Room.

Rob Knudson
Recording Secretary

Date