

**Beltrami Soil & Water Conservation District**  
**Board of Supervisors Meeting**  
Thursday, August 25, 2011 9:00 a.m.  
County Commissioners Board Room  
701 Minnesota Ave. NW, Bemidji, MN 56601

**Board Supervisors Present:** Ruth Trask  
Jay Backstrom  
Rob Knudson  
Ray Hendrickson  
Shane Bowe  
Jay Frenzel

**Board Supervisors Absent:** None

**Others Present:** William Patnaude, District Manager  
Kathy Ruzicka, Environmental Services Department  
Jodee Treat, Beltrami County Auditor/Treasurer's Office  
Chad Severts, Board Conservationist, Board of Water & Soil Resources

Vice Chair, Jay Frenzel called the Beltrami Soil and Water Conservation District Board of Supervisors Meeting for August 25, 2011 officially to order at 9:10 AM.

**Items added to the Agenda:**

- Board of Water & Soil Resources Report by Chad Severts
- Herbicide Application Bid on Roessler Site

**Roessler Site Herbicide Application Bid:**

There was one bid submitted for herbicide application on Roessler site. Jay Frenzel made a motion to award the bid to Scott Mayer, Nutri Lawn Service in the amount of \$2,098.92. Shane Bowe seconded the motion. Voting on the motion:

<b>Ruth Trask</b>	<b>Yes</b>
<b>Rob Knudson</b>	<b>Yes</b>
<b>Jay Frenzel</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>

**Motion approved and carried 4 to 0.**

Note: SWCD Stewardship Forester, Jerry Stensing, reviewed the bid packet submitted by Scott Mayer, Nutri-Lawn Service; 11270 – 30<sup>th</sup> Street SE, Bemidji, MN 56601 and determined it was in full compliance with the advertised bid announcement.

**Secretary's Report:**

**Rob Knudson made a motion to approve the July 28, 2011 minutes as read. Ruth Trask seconded the motion. Voting on the motion:**

<b>Jay Frenzel</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Rob Knudson</b>	<b>Yes</b>

**Motion approved and carried 4 to 0.**

**Treasurer's Report:**

**Jay Frenzel made a motion to approve the Treasurer's Report as read. Ruth Trask seconded the motion. Voting on the motion:**

<b>Rob Knudson</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Jay Frenzel</b>	<b>Yes</b>

**Motion approved and carried 4 to 0.**

**Board of Water & Soil Resources Report:**

Chad Severts attended the meeting and made the following report: 2012 Allocations for Beltrami Soil & Water Conservation District are as follows:

Conservation Delivery	\$26,376.00
RIM Easement Inspection	383.00
Cost Share	13,158.00
WCA	<u>9,690.00</u>
Total	\$49,607.00

This is an increase of \$3,357.00 over 2011.

**OLD BUSINESS**

**Conservationist of the year:**

Ray Hendrickson nominated Cheryl Sistad for Conservationist of the Year to be honored at the 2011 Annual Meeting in December. **Ruth Trask made a motion to accept Ray's nomination. Shane Bowe seconded the motion. Voting on the motion:**

<b>Rob Knudson</b>	<b>Yes</b>
<b>Jay Frenzel</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>

**Motion approved and carried 4 to 0.**

## **NEW BUSINESS:**

### **New Cooperators - Cost Share Contracts:**

- No new cooperators

### **State Cost Share:**

- No new State Cost Share projects

### **New Service Agreements:**

- No new Service Agreements

### **Stewardship Forester Report:**

Jerry Stensing was not able to attend this month's meeting. A Tree Program Sales History graph was distributed to Board Members covering 1979-2011 prepared by staff.

### **R C & D Report:**

Ruth Trask submitted a written report to Board Members. She did not attend the meeting on August 10, 2011. The only action item at the meeting was a motion which was passed to stay an active organization until December 31, 2011. The next meeting will be held October 12, 2011 at which meeting information about the RCD dollars is supposed to be made available. No Board action was required on Ruth's Report.

### **NCJPB Report:**

Bill Patnaude reported on the Conservation Engineer Position. We have had only two applicants so far. We have now advertised on an Engineer Site. NCJPB Staff are working on the Bjerke project located on the east shore of Clearwater Lake.

### **DC Report: Larry Voltz:**

- Larry was not able to attend meeting due to a meeting in Thief River Falls.

### **District Manager Report:**

- There is not going to be a fall Tree Program this year. The Stewardship Forester has a lot of other projects that he is working on.
- SWCD/ESD set up a booth at the Beltrami County Fair. Quite a lot of the items we had displayed were taken by fair attendees.

- Fall Tour & Meeting will be held September 22 & 23, 2011. Ruth Trask will be attending the tour and meeting. Bill Patnaude will attend the meeting on September 23 but not the tour.
- MCIT -2012 year. Insurance premium will be \$749.00 for coverage of \$2,450.00. We will be receiving a dividend for 2011 in the amount of \$4,230.00.
- Bill Patnaude is working on the 2012 SWCD Budget.

**Jay Frenzel made a motion to adjourn the Soil & Water Conservation District Board Meeting for August 25, 2011. Shane Bowe seconded the motion. Voting on the motion:**

<b>Rob Knudson</b>	<b>Yes</b>
<b>Ruth Trask</b>	<b>Yes</b>
<b>Shane Bowe</b>	<b>Yes</b>
<b>Jay Frenzel</b>	

**Motion approved and carried 4 to 0.**

**Next meeting scheduled for September 29, 2011 at 9:00 a.m. in the County Board Conference Room.**

---

**Rob Knudson**  
**Recording Secretary**

---

**Date**